



**ENGINEERING SERVICES
REQUEST FOR PROPOSALS
AND
STATEMENT OF QUALIFICATIONS**

To provide Engineering Services for the Eastside Wastewater Treatment Plant Improvements for the City of Rhome (the "City") for capital financing through local funds and the Texas Water Development Board ("TWDB") – Clean Water State Revolving Fund ("CWSRF") Program.

I. Scope of Work – The engineering contract will encompass all project-related engineering services for the City, including but not limited to the following:

- Preparation of an Engineering Feasibility Report and, if required, an Environmental Information Document in accordance with requirements of the Texas Water Development Board (TWDB)
- Discharge permit amendment
- Preliminary and final design plans and specifications
- Preparation of the bid packet and construction documents
- Construction phase engineering and inspections (interim and final)
- Other special services as may be required.

II. Statement of Qualifications – The City of Rhome is seeking to contract with a competent engineering firm, registered to practice in the State of Texas, that has experience in the following areas:

- Experience with municipal waterworks projects.
- Experience with TWDB funded construction projects.
- Projects located in this region of the state.
- Projects incorporating design and construction of water supply systems.

As such, please provide within your proposal a list of past projects with contact information, as well as resume of all engineers who will or may be assigned to this project, if you are awarded the engineering services contract.

III. Evaluation Criteria – The proposals received will be evaluated and ranked according to the following criteria:

| <u>Criteria</u> | <u>Maximum Points</u> |
|-------------------------------|------------------------------|
| Experience | 25 |
| Past Work Performance | 25 |
| Capacity to Perform | 15 |
| Familiarity with this Project | 25 |
| Affirmative Action | <u>10</u> |
| Total | 100 |

IV. Receipt of Proposals

If your firm is interested in being considered as Project Engineer for the City, proposals must be received no later than 5:00 PM on Friday, October 6, 2017, at Rhome Community Center, 261 North School Road, Rhome, TX 76078. Three (3) copies of the proposal must be sealed and clearly marked on the face of the shipping material "Engineering Services" RFP.

CALENDAR OF EVENTS *

| | |
|---|---------------------------------------|
| Wednesday, September 6, 2017 | Issue Request For Proposals |
| 2:00 PM, Friday, October 6, 2017 | Deadline to Receive Proposals |
| 5:00 PM, Friday, October 6, 2017 | Open and Review of Proposals |
| 7:00 PM, Thursday, October 14, 2017 | Discussion and Selection of Proposals |

The City reserves the right to negotiate with any and all engineers of firms that submit proposals, as per the Texas Professional Services Act. Qualified SBE, MBE and WBE firms are encouraged to submit proposals in response to this invitation. The City affords Affirmative Action to qualified small, minority and women-owned businesses. Please note that the successful respondent is required to make a "good faith effort" toward affording opportunity for qualified SBE, MBE, and WBE participation and submit, if required, supporting documentation to the TWDB.

V. Additional Information

- A This contract is contingent upon release of funds from the Texas Water Development Board (TWDB).
- B Any contract or contracts awarded under this invitation for Bid (IFB) or Request for Qualifications (RFQ) are expected to be funded in part by a loan and loan forgiveness from the TWDB. Neither the State of Texas nor any of its departments, agencies, or employees are or will be a party to this IFB, RFQ, or any resulting contract.
- C This contract is subject to the Environmental Protection Agency's (EPA) "fair share policy", which includes EPA approved "fair share goals" for Minority business Enterprise (MBE) and Women Business Enterprise (WBE) firms in the Construction, Supplies, Equipment, and Services procurement categories. EPA's policy requires that applicants and prime contractors make a good faith effort to award a fair share of contracts, subcontracts, and procurements to MBE and WBE firms. Although EPA's policy does not mandate that the fair share goals be achieved, it does require applicants and prime contractors to demonstrate use of the six affirmative steps. The current fair share goals for the State of Texas are as follows:

| | <u>MBE</u> | <u>WBE</u> |
|--------------|------------|------------|
| Construction | 12.94% | 8.72% |
| Supplies | 9.68% | 9.34% |
| Equipment | 7.12% | 5.39% |
| Services | 10.84% | 5.72% |

D Equal Opportunity in Employment – All qualified Applicants will receive consideration for employment without regard to race, color, religion, sex, age, handicap or national origin. Bidders on this work will be required to comply with the President’s Executive Order No. 11246, as amended by Executive Order 11375, and as supplemented in Department of Labor regulations 41 CFR Part 60. The City is an Affirmative Action/Equal Opportunity Employer. Small, minority and women-owned firms are encouraged to submit proposals.

** Dates were revised on Thursday, September 7, 2017.*