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## PUBLIC HEARING / INPUT FORM

Please PRINT the following information:

Date: \_\_\_\_\_ Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Organization (if any): \_\_\_\_\_

Agenda Item: \_\_\_\_\_

**IN FAVOR**

**OPPOSED**

### Instructions and Rules of Procedure:

1. This form must be submitted **BEFORE** the commencement of the meeting.
2. This form must be completed and submitted for all citizens who wish to address the City Council / P&Z Commission Public Hearing / Input Items, or register a formal position on an agenda item being considered by the Council / Planning & Zoning Commission.
3. Please remember to step up to the podium when you are recognized by the Mayor / P&Z Chair. Please state your name and address before beginning your presentation. If speaking on behalf of an organization, or other group, please identify the group represented.
4. Speaker's time **CANNOT** be pulled or given to other speakers.
5. ALL presentations by citizens are limited to the amount of time that the Mayor / P&Z Chair determines at the beginning of the item.
6. The Mayor / P&Z Chair reserves the right to limit the number of citizens who may present on a particular agenda item, if necessary, to expedite the meeting in an efficient manner.
7. Speakers should address all remarks to the City Council / P&Z Commission as a whole, not to individual members.
8. All persons who complete this form, whether or not allowed to speak, may submit written comments, or exhibits to the City Secretary for inclusion in the official file for the agenda item.
9. No shouting or cursing is allowed at any City Meetings. Purposefully disrupting a public meeting is a violation of State Law and may result in the offending party being made to leave the meeting. Such behavior may result in criminal charges.

**PLEASE RETURN THIS FORM TO THE CITY SECRETARY BEFORE  
THE START OF THE MEETING.**